

iKeepBookmarks - Getting Started

What is “iKeepBookmarks”?

The Reiche Elementary School “iKeepBookmarks” subscription provides Reiche teaching staff and students with an online database, or storage space for Internet bookmarks that can be accessed from any Mac/PC computer at Reiche and beyond.

Where & How? Why & Who - Use iKeepbookmarks?

iKeepBookmarks offers a centralized place to store reliable, educational web-based resources that can be used for research and reference, or to acquire, practice and reinforce skills and knowledge. This “bookmarks manager” is also a great place to get to the Reiche School library and its considerable study resources such as online encyclopedia and the Reiche & Portland library catalogs. iKeepbookmarks can easily be accessed with **any networked computer, anywhere** - at school, at home, or at the library. Type the Reiche iKeepBookmarks Internet address (URL)

http://ww2.ikeepbookmarks.com/reiche_elementary_school in the Internet browser address bar and the **classroom-home connection** is complete! Think of **homework assignments, class projects or special teaching units** and imagine the educational benefits when students and/or parents can access the selection of relevant, kid-friendly, safe and grade-level appropriate websites that teachers have posted in iKeepBookmarks. No more lengthy URLs on (lost) scraps of paper or frustration with typos in long web addresses! Does “the Internet address you gave me didn’t work” ring a bell? And, no more endless surfing or landing unreliable, unsafe cyber places!

iKeepBookmarks HOW-TO'S

Teachers - Students - Parents

How to ACCESS the Reiche iKeepBookmarks home page

Easy! Open the computer Internet browser program and use the http://ww2.ikeepbookmarks.com/reiche_elementary_school Internet address to access the Reiche iKeepBookmarks home page. Select a folder and click on the URL.

Teachers ONLY

How to ADD FOLDERS, POST LINKS & EDIT Reiche iKeepBookmarks Contents

Access the Reiche iKeepBookmarks homepage using the iKeepBookmarks URL.

[Home](#) - [Refresh](#) - [Forum](#) - [Newsletter](#) - [Help](#) - [Login](#) ←

Click on the “**login**” button @ top/right

Regardless of the Login window appearance, the username & password are:



Login

*Account Name:

*Password:



Account (or Email): [Create New Account](#)

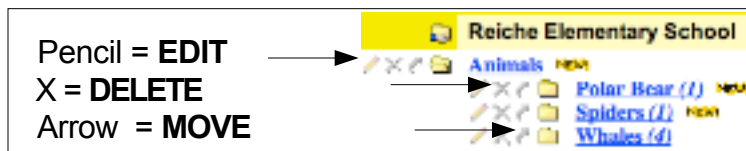
Password: [Lost Your Password?](#)

Remember my Login (on this computer)

User name: reiche elementary school

Password: moose (Confidential & Reiche proprietary - Do not share!)

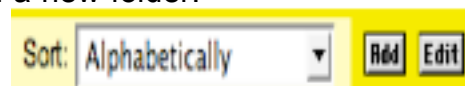
Once logged in, folders, URLs and content labels can be added, deleted, edited or moved with the **command tools** to their left (picture below). The (edit, delete, move) commands and the windows they produce are easy to learn and to use. Made a mistake? Before you log out and leave the edit mode, the “Undo” command under “Edit” at the top of your computer screen will reverse the last change you have made (shortcut: Apple Key+z).



Adding a folder

Be in the location where you want the folder to appear - meaning, open the folder into which you wish to add a new folder.

- Click on the ADD button on the YELLOW bar
- Name the folder
- Click the button @ top/bottom left of the page



Adding a bookmark in a folder

Be in the folder where you want the bookmark to appear - meaning, actually open the folder into which you wish to post the bookmark link

- Click the ADD button on the GREEN bar
- Name the site (be thinking of what you will want the user to see)
- Type or Paste the URL in the bar (*see “Bookmarking Tips” below)
- Click the button @ top/bottom left of the page



Post-Edit Check & Test!

Test any new and/or modified URLs after logging out by **(re-)accessing** iKeepBookmarks (http://www.ikeepbookmarks.com/reiche_elementary_school) as a user to make sure that the link(s) work! To ensure the continued accessibility of **all** links stored in iKeepBookmarks, an occasional check-up is recommended just in case pages have moved or web addresses have changed.

Bookmarking Tips

Navigate between to browsers: Highly recommended!

When you add or edit URLs, open two browser windows (i.e. Safari & Firefox or Explorer) so that you can copy and paste URLs and avoid typos, not to mention save time. Going back-and-forth between two browser windows is especially handy when you work with very long Internet addresses containing lots of symbols and underscores!

- In Safari: Open the iKeepBookmarks “ADD” window open
- In Firefox: Find the Internet site you wish to bookmark,
 - highlight the URL and under “Edit” select “Copy” (shortcut: Apple Key+C)
- Click on the Safari/iKeepBookmarks “Add” or other editing window
 - click on the URL bar, then select “Paste” under “Edit” (shortcut: Apple Key+V)

Set up the POPUP function: “PopUp” only works with Netscape 3 or higher or Internet Explorer 4 or higher - PC users... The “PopUp” icon is located in the top menu on the iKeepBookmarks page. This feature will let you add webpages to ikeepbookmarks.com in a pop up dialog while you are browsing the web without having to use a second Internet browser. See “popup” for detailed directions.